



# Private Employment Agency Affidavit (New and Renewal)

Illinois Department of Labor  
Michael A. Bilandic Building  
160 North LaSalle, Suite C-1300  
Chicago, Illinois 60601-3150  
Tel # (312) 793-2805  
Fax# (312) 814-1210  
DOL.PrivateEmployment@illinois.gov

Agency  
Owner Name: \_\_\_\_\_  
Residence  
Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County: \_\_\_\_\_

Name Under Which  
Agency Will Operate: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Email Address: \_\_\_\_\_

Website \_\_\_\_\_

225 ILCS 515/14, reads in part: "Such application shall be accompanied by the affidavits of **two persons** of business or professional integrity, residing within the city or town wherein such applicant resides or intends to conduct his business, and such affiants shall state that they have known the applicant for a period of two years, that the applicant is a person of good moral character "

### Affiant Number 1:

1. Have you ever known the applicant for at least two years and is he/she a person of good moral character?  Yes  No
2. Do you live in the same town where the applicant lives?  Yes  No
3. Do you live in the same town in which the agency will be located?  Yes  No

The undersigned, being duly sworn, deposes and states that the above answers are true and accurate.

\_\_\_\_\_  
Affiant Signature

\_\_\_\_\_  
Printed Name

Affiant Address: \_\_\_\_\_ Res. Telephone \_\_\_\_\_:

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Email Address \_\_\_\_\_

Affiant Occupation: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Business Telephone# \_\_\_\_\_

Email Address: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, A. D. \_\_\_\_\_.

\_\_\_\_\_  
Notary Public



# Private Employment Agency Affidavit (New and Renewal)

225 ILCS, 515/01, reads in part: "Such application shall be accompanied by the affidavits of two persons of business or professional integrity, residing within the city or town wherein such applicant resides or intends to conduct his business, and such affiants shall state that they have known the applicant for a period of two years, that the applicant is a person of good moral character..."

## Affiant Number 2:

1. Have you ever known the applicant for at least two years and is he/she a person of good moral character?  Yes  No
2. Do you live in the same town where the applicant lives?  Yes  No
3. Do you live in the same town in which the agency will be located?  Yes  No

The undersigned, being duly sworn, deposes and states that the above answers are true and accurate.

\_\_\_\_\_  
Affiant Signature

\_\_\_\_\_  
Printed Name

Affiant Address: \_\_\_\_\_ Res. Telephone # \_\_\_\_\_

Email Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Affiant Occupation: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Business Telephone # \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, A. D. \_\_\_\_\_.

\_\_\_\_\_  
Notary Public